

## EandM Electric Freight Policy

Listed below are the definitions and rates for freight charges on orders placed with our company. EandM reserves the right to revise and adjust these policies from time to time, at its sole discretion.

**Standard** Delivery (our system default) is 3-7 days. This applies to all stock and factory stock items. Software product and all services are handled as an exception.

**Premium** Delivery is 1-3 days. This applies to all stock and factory stock items. You have to special request to ship Premium. Our default carrier is UPS.

**Drop Ship** orders being shipped direct from the vendor to the customer will have freight prepaid and added to the invoice unless the customer uses their own account. The freight charges invoiced will be the actual freight charges plus any special charges the vendor may charge for the service. When possible the additional charges will be quoted to the customer.

**Courier** is used when the order is to be delivered by courier, usually the same day. The customer is responsible for arranging the courier service. Charges will be at customer's expense.

**Freight Line** is for heavy items that must be delivered by truck. The freight charges added to the invoice will be the actual freight charges plus any special handling charges the carrier may charge for the service.

**Will Call** means that the customer is picking up their order at an EandM location and therefore we are not charging for freight. **Special order items may require an in-bound freight charge.**

**Your Acct** means the shipping is being billed to the customer's account. The rates are then solely between the customer and their selected carrier.

Effective June 2011